

MINUTES OF THE MEETING OF THE
LOCAL AGENCY FORMATION COMMISSION
COUNTY OF NAPA

June 14, 2001

1. Call to Order; Roll Call.
THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF NAPA MET IN SPECIAL SESSION, THURSDAY, JUNE 14, 2001 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIRMAN GUY KAY, COMMISSIONERS HARRY MARTIN, MARY LOU HOLT, MIKE RIPPEY AND MEL VARRELMAN.

ALTERNATE COMMISSIONER IN ATTENDANCE: COMMISSIONER VOLKER EISELE.

2. Pledge of Allegiance.
COMMISSIONER HOLT LED THE SALUTE TO THE FLAG.

3. Procedural Items.

Introduction of New Commissioner: Mary Lou Holt.
CHAIRMAN KAY INTRODUCED AND WELCOMED MARY LOU HOLT TO THE COMMISSION.

Selection of Vice-Chair.
COMMISSIONER VARRELMAN NOMINATED AND THE COMMISSION APPOINTED HARRY MARTIN AS VICE-CHAIR. V-H-R-M-K

4. Approval of Minutes.
Minutes of February 14, 2001 and April 11, 2001
APPROVED MINUTES OF MEETING OF FEBRUARY 14, 2001.

V-M-R-H-K

A

CONTINUED MINUTES OF MEETING OF APRIL 11, 2001 TO AUGUST 9, 2001.

5. Public Comment.
NONE

CONSENT CALENDAR

6. a) **Linda Vista Avenue No. 15 District Annexation to the Napa Sanitation District (NSD).**
The Commission will consider annexation to NSD of approximately 1.00 acre of uninhabited territory designated for residential use.
ADOPTED RESOLUTION MAKING DETERMINATIONS ON THE SUBJECT TERRITORY LOCATED ENTIRELY WITHIN THE CITY OF NAPA CONSISTING OF ASSESSOR'S PARCEL NUMBER 007-104-011 ON THE WESTERN SIDE OF LINDA VISTA AVENUE, NORTH OF PACKARD COURT AND SOUTH OF MERLOT DRIVE.
M-V-R-H-K R-01-03
- b) **Service Agreement Between LAFCO and the County of Napa for FY 01-02.**
The Commission will consider an agreement with the County of Napa for the provision of support services in Fiscal Year 01-02.
HELD FOR DISCUSSION
APPROVED M-V-R-H-K A-2001-02
- c) **REPORT: Summary of Costs – Relocation of LAFCO to 1804 Soscol Ave.**
ACCEPTED REPORT M-V-R-H-K
- d) **REPORT: Decisions of Other LAFCOs Concerning Commission Counsel.**
ACCEPTED REPORT M-V-R-H-K

PUBLIC HEARINGS

7. a) **Amendment to the Sphere of Influence of the American Canyon Fire Protection District (ACFPD) – South Kelly Road/Devlin Road.**
The Commission will consider petitioner's request for the modification of the ACFPD Sphere of Influence to include approximately 12.85 acres of unincorporated territory designated for commercial/industrial use.
COMMISSIONER KAY RECUSED HIMSELF DUE TO CONFLICT OF INTEREST.
COMMISSIONER EISELE PARTICIPATED AS THE ALTERNATE PUBLIC-AT-LARGE MEMBER.
PUBLIC HEARING HELD - TESTIMONY PRESENTED

7. a) **Continued**

ADOPTED RESOLUTION APPROVING AMENDMENT TO THE SPHERE OF INFLUENCE OF THE AMERICAN CANYON FIRE PROTECTION DISTRICT – SOUTH KELLY ROAD/DEVLIN ROAD FOR THE SUBJECT TERRITORY LOCATED IMMEDIATELY NORTH OF SOUTH KELLY ROAD, BETWEEN DEVLIN ROAD AND STATE ROUTE 29, AS LISTED IN ATTACHMENTS A AND B OF THE STAFF REPORT DATED JUNE 14, 2001.

**R-H-V-E-M
N**

R-01-02

b) **Adoption of Policy on Meeting Day and Time.**

The Commission will consider adoption of a policy establishing its regular meeting day and time.

APPROVED POLICY ESTABLISHING A REGULAR COMMISSION MEETING CALENDAR AND AFFIRMED THE REGULAR MEETING DATES OF AUGUST 9, OCTOBER 11 AND DECEMBER 13, 2001.

M-R-V-H-K

c) **Adoption of Final LAFCO Budget.**

The Commission will consider adoption of its final budget for FY 01-02.

PUBLIC HEARING HELD – NO TESTIMONY PRESENTED

ADOPTED FINAL BUDGET FOR FY 01-02.

V-R-M-H-K

COMMISSION DISCUSSION

8. a) **Review of Draft Operating Policies and Procedures.**

The Commission will review proposed changes to its Operating Policies and Procedures.
REVIEWED DRAFT OPERATING POLICIES AND PROCEDURES.

FINAL ADOPTION OF THE OPERATING POLICIES AND PROCEDURES WILL BE CONSIDERED AT THE AUGUST 9, 2001 COMMISSION MEETING.

b) **LEGISLATIVE REPORT.**

REPORT PRESENTED

THE COMMISSION DIRECTED STAFF TO PREPARE A LETTER OPPOSING SBX23 (SOTO). IN ADDITION, THE COMMISSION REQUESTED STAFF BRING BACK A RESOLUTION FOR CONSIDERATION AT ITS AUGUST MEETING OPPOSING THE SAME.

V-R-M-H-K

c) **DRAFT OPR GUIDELINES ON SERVICE REVIEWS.**

DISCUSSED – NO ACTION TAKEN

CLOSED SESSION

9. a) Personnel: Performance Review of The Executive Officer
CLOSED SESSION HELD – NO REPORT
10. Informational Items/New Business/Commissioner Comments.
NONE

Adjournment
MEETING ADJOURNED

GUY KAY
Chair

HARY MARTIN
Vice-Chair

ATTEST:

DANIEL SCHWARZ
Executive Officer

MARY JEAN MCLAUGHLIN
Clerk of the Commission

JULIE LLOYD
Deputy Clerk of the Board

Key

Vote: K = Guy Kay; R = Mike Rippey; V = Mel Varrelman; H = Mary Lou Holt; M = Harry Martin
Alternates: LM = Lori Maples; E = Volker Eisele; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained